

Patrick Henry School of Science and Arts
PTA General Meeting Minutes
Virtual Meeting Held via Zoom
September 27, 2021

Attending: Kate Spangler (Vice President), Kelly Gaudreau (Treasurer), Jolene Smith (Secretary), Penny Kucera (Hospitality), Kady McArthur (Communications)

- I. Call to order at 6:00pm
- II. Approval of Minutes Motion to approve: K. Gaudreau, Second: P. Kucera
- III. Approval of Agenda Motion to approve: K. Gaudreau, Second: P. Kucera
- IV. Treasurer's Report
 - A. K. Gaudreau presented a financial report. 2019-2020 and 2020-2021 audits have been approved
 - B. Motion to approve 2019-2020 financial report by K. Spangler, Second K. McArthur. Motion passes.
 - C. Motion to approve 2020-2021 financial report by K. McArthur, Seconded by P. Kucera. Motion passes
 - D. Motion to approve the current financial report for 2021-2022 by K. Spangler, Seconded by P. Kucera. Motion passes.
- V. President's Report [no report]
- VI. Vice-President's Report:
 - A. Spirit wear sale this week for leftover gear. On memberhub at <https://phssapta.memberhub.com/store>
 - B. Picnic tables – PTA is encouraging teachers to use them for classrooms and meals. Funds raised will contribute to remaining costs.
 - C. PTA is planning for teacher appreciation in October
 - D. Bike rack repairs are needed and will be brought to Administration and BOD attention
 - E. PTA is starting a Signup Genius for weekly playground cleanups. With increased use, we are seeing lots of litter. Volunteers may sign up for a week and come clean up any time during that week. Gloves and bags will be provided if needed. <https://www.signupgenius.com/go/20F044FACAB2CA5F49-outdoor>
- VII. Committee Reports & Updates
 - A. Communications
 1. Parents have requested real PHSSA student photos in the Oak Tree newsletter, however, due to permissions and confidentiality, that's not possible at this time. The Communications Chair is continually making improvements.
 - B. Membership
 1. 62 current members. Join at <https://phssapta.memberhub.com/store?category=Memberships>
 - C. Hospitality

1. Sign up genius for Monday staff meetings (healthy snacks and beverages) at <https://www.signupgenius.com/go/20f044facab2ca5f49-phssa1>

D. Events and Fundraising

1. 10/28/2021 Brambly Park spirit night has been scheduled. Family friendly winery. 10% goes to school with a mention.
2. Boosterthon – not pursuing this fundraiser due to cost
3. Looking at different options for spirit wear vendors

VIII. BOD Update

- A. The Finance Committee of the BOD is working to finalize the budget. BOD and school staff are relaunching SPMT (School Planning and Management Team).
- B. Contractors are continuing to work on kitchen upgrades. Architectural/engineering firms are submitting proposals to complete, however, some work will need to be completed when students are not in the building
- C. Councilmembers Stephanie Lynch and Kristen Larson have been very supportive of school initiatives.
- D. BOD is recruiting for board positions after 4 resignations. Grant proposal to the Herndon Foundation was not funded this year because we haven't spent \$25k from last year. They would like to see outcomes for the past year's money.

IX. Principals Report

- A. Principal Smith is prioritizing presence in meetings like PTA. Parent & Family Community Liaison position has been approved and posted. The preferred candidate will be bilingual and support in some ESL. Starting the interview process this Friday. PTA will be part of the interview panel in order to ensure the candidate works well with the parent community.
- B. Mayor Stoney & RPS Extended Day Enrichment: Students currently enrolled in Parks & Rec aftercare at PHSSA or Hickory Hill will be on-site at PHSSA this year. These students will automatically have access to academic support. PHSSA staff is identifying other students who might benefit from extended day academic support as well, ending at 5:30pm. Contact Ms. Smith & Mr. DeVaughn if parents/guardians would like to enroll students in this program.
- C. RPS has assigned each school including PHSSA a "student intervention liaison." Dr. Nicole Kelly will work with PHSSA students on interventions and exceptional education.
- D. Intersession is coming up, invites are going out soon. Ms. Price (5th) is coordinating. Invites are going out to families for students who may benefit from intersession enrichment. PHSSA will also be providing information on 3rd party activities (camps, childcare, etc) as it becomes available.
- E. Parent/Teacher Conferences will be held virtually on October 7-8 between 1pm and 6pm. Students will be dismissed at 11:40 on these days. Invitations will be coming soon from your child's teacher.
- F. Free, weekly COVID-19 testing continues in the outdoor classroom/gazebo. Testing is also open to parents and community members. The test is

saliva-based and pain free. Results are returned between 1-3 days. Test results go straight to families, not to the school.

- G. Principal Smith thanks PTA for the picnic tables, thanks for support. Thanks for staff meeting snacks.
- H. Emails to Ms. Smith should copy Mr. DeVaughn to ensure no contacts fall through the cracks in a busy time.
- X. Open Discussion
- XI. Adjournment 6:40pm