

**PATRICK HENRY SCHOOL OF SCIENCE AND ARTS  
MINUTES OF REGULAR MEETING  
OF THE BOARD OF DIRECTORS  
October 5, 2010**

The President convened the regular meeting of the Board of Directors for PHSSA Tuesday, October 5, 2010 at 7:00 pm at the Woodland Heights Baptist Church in Richmond, VA.

*Directors Present:* Sharon Burton, President  
Reginald Malone, Vice President  
Deborah Butterworth, Past President & Acting Secretary  
Pamela Boyd, Principal  
Marjorie Bertolino, Member  
Deborah Corliss, Member  
Kristen Larson, Member  
Antione Green, Member  
Keisha Cummings, PTA President

*Others Present:* Lauren Hill, Teacher  
Mandi Medhurst, Teacher  
Juan Pierce, PTA Board  
Joel McCauley, PTA Board  
Corey Carter, Teacher  
Anne Shelton, Volunteer

The secretary noted that a majority of the directors were present and a quorum existed for the transaction of business.

President Burton welcomed Keisha Cummings to the Board in her role as ex-officio member as the PTA president.

*Adoption of  
the Agenda*

First, the chairman asked the Board to approve the Agenda for this meeting. Upon motion duly made by Marjorie Bertolino and seconded by Antione Green, the amended agenda was unanimously adopted by the members of the Board present.

*Public Comment*

There were no speakers at this time.

*Friends of Forest  
Hill Park*

*Second,* President Burton requested that the Curriculum Committee review and make recommendations for the position of liaison to FFHP. She noted that we can send one or two representatives of PHSSA to the FFHP Board- one to represent the PHSSA Board and one to represent PHSSA teachers. Committee Chair, Deb Butterworth acknowledged this request and will add it to the agenda at the next committee meeting.

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*Town Hall* Third, upon motion duly made Marjorie Bertolino and seconded by Kristen Larson, it was unanimously;

**RESOLVED**, to establish a small committee made up jointly of members of the PHSSA Board and the PTA be formed to plan the Town Hall meeting for October 26, 2010. The resolution was amended jointly by Kristen Larson and Marjorie Bertolino and seconded by Deborah Corliss to have the PTA compile and coordinate questions to present to the Board at the Town Hall meeting.

*Budget* Fourth, upon motion made by Deb Butterworth and seconded by Antione Green, it was unanimously;

**RESOLVED**, to receive the principal's budget report for school operations.

*Governance Committee* Fifth, upon motion made by Reggie Malone and seconded by Antione Green, it was unanimously

**RESOLVED**, to expedite voting on the item Internet Domain and Communication Services.

Sixth, upon motion made by Marjorie Bertolino and seconded by Kristen Larson, it was

**RESOLVED**, on a 5 – 2 vote to table the item Internet Domain and Communication Services. Reggie Malone and Antione Green voted no.

*Audit/Budget Committee* Seventh, upon motion made by Marjorie Bertolino and seconded by Deborah Corliss, it was

**RESOLVED**, to appoint non-Board members Susan Martin and Art Burton to the committee. Board members Sharon Burton and Reggie Malone abstained.

*PO Box* Eighth, Deb Butterworth agreed to take on the responsibility for checking the PO Box on an at least weekly basis.

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*Closed  
Session*

Ninth, upon motion duly made by Marjorie Bertolino and seconded by Deborah Corliss, it was unanimously;

**RESOLVED, to enter into a closed session meeting to receive the principal's report on contract related meals and transportation issues and to receive an update on the Patrick Henry building lease.**

*Return to  
open  
session.*

Eleventh, upon motion duly made by Deb Butterworth and seconded by Marjorie Bertolino, it was unanimously;

**RESOLVED, to return to open session.**

*PH Building  
Lease*

Twelfth, upon motion duly made by Kristen Larson and seconded by Deborah Corliss, it was unanimously;

**RESOLVED, to give President Burton the authority to sign PH building lease if there are no significant changes based on draft submitted to RPS on October 3, 2010 and based on Board member email consent of final version.**

*Closed  
Session*

Thirteenth, upon motion duly made by Deb Butterworth and seconded by Marjorie Bertolino, it was unanimously;

**RESOLVED, to enter into a closed session meeting to discuss the minutes of the closed session meeting of September 21, 2010.**

*Return to  
open session.*

Fourteenth, upon motion duly made by Deb Butterworth and seconded by Marjorie Bertolino, it was unanimously;

**RESOLVED, to return to open session meeting.**

*Approval of  
Minutes*

Fifteenth, upon motion duly made by Kristen Larson and seconded by Deb Butterworth, it was unanimously

**RESOLVED, to approve the amended minutes of the September 21, 2010 closed session.**

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*Adjournment*                      Finally, motion made by Deb Butterworth to adjourn the meeting  
at 9:35 pm.

Respectfully submitted,

Deb Butterworth, Acting Secretary

Accepted: \_\_\_\_\_  
Sharon Burton, President