

**PATRICK HENRY SCHOOL OF SCIENCE AND ARTS
MINUTES OF THE MEETING
OF THE BOARD OF DIRECTORS
January 4, 2011**

The President convened the meeting of the Board of Directors for PHSSA Tuesday, January 4, 2011 at 7:10 pm at the Woodland Heights Baptist Church in Richmond, VA.

Directors Present: Sharon Burton, President
Deborah Butterworth, Past President & Acting Secretary
Kristen Larson, Member
Deborah Corliss, Member and Acting Treasurer
Cheryl Groce-Wright, Member
Antione Green, Member
Pam Boyd, Principal
Keisha Cummings, PTA President

The secretary noted that a majority of the directors were present and a quorum existed for the transaction of business.

*Adoption of
the Agenda*

First, the chairman asked the Board to approve the Agenda for this meeting. Upon motion duly made by Kristen Larson to approve the amended agenda, and seconded by Deb Butterworth, the agenda was adopted by unanimous vote.

Public Comment

No speakers

*Approval of
Minutes*

Second, upon motion duly made by Cheryl Groce-Wright to adopt the minutes of the Regular Meeting of the Board on December 7, 2010 and the minutes of the Emergency Meeting of the Board on December 14, 2010, and seconded by Deb Butterworth, it was by vote of 5 ayes and one abstention (Antione Green)

RESOLVED, to approve the minutes from these meetings.

*Principals'
Report*

Third, Principal Boyd submitted her report to the Board, see attached document.

*Closed
Session*

Fourth, upon motion duly made by and Deb Butterworth seconded by Deborah Corliss, it was unanimously;

**PATRICK HENRY SCHOOL OF SCIENCE AND ARTS
MINUTES OF THE MEETING
OF THE BOARD OF DIRECTORS
January 4, 2011**

RESOLVED, to enter into a closed session meeting to consider the assignment, appointment, promotion, performance, demotion, and salaries of employees, and to consider the disposition of publicity held real property, where such discussion in an open meeting would adversely affect the bargaining position or negotiating strategy.

*End of Closed
Session.*

Fifth, a roll call vote was taken of members present and it was unanimous that the closed meeting was conducted in accordance with prescribed laws.

Ayes: Deborah Corliss, Sharon Burton, Deb Butterworth, Kristen Larson, Cheryl Groce-Wright, Antione Green

Nays: None

Absent During Vote: None

Absent During Meeting: Etienne LaVallee

Secretary's Signature

*Items for
Action*

Sixth, upon motion duly made by Antione Green and seconded by Cheryl Groce-Wright, it was unanimously

RESOLVED, to expedite motions to consider hiring a part time bookkeeper and to consider a change in the school calendar to make January 14, 2011 a full day rather than an early dismissal day.

School Calendar

Seventh, upon motion duly made by Deb Butterworth and seconded by Antione Green, it was unanimously

RESOLVED, to authorize Principal Boyd to change the school calendar to make January 14, 2011 a full day.

Personnel

Eighth, upon motion duly made by Antione Green and seconded by Cheryl Groce-Wright, it was unanimously

RESOLVED, to to authorize Principal Boyd to proceed with hiring of a part-time bookkeeper.

**PATRICK HENRY SCHOOL OF SCIENCE AND ARTS
MINUTES OF THE MEETING
OF THE BOARD OF DIRECTORS
January 4, 2011**

*Historic Tax
Credits*

Ninth, upon motion duly made by Deborah Corliss and seconded by Cheryl Groce-Wright; and amended by Kristen Larson to include the resolution to form Patrick Henry Charter LLC; and seconded by Cheryl Groce-Wright, it was unanimously

RESOLVED, to form the Patrick Henry Charter LLC to be used as the entity for use with our Historic Tax Credits. Additionally, we agree to commit the \$100 filing fee for submitting the application and use Hunton and Williams for advising the board as we move forward with the use of the Historic Tax Credits;

*Patrick Henry
Charter LLC*

Tenth, upon motion duly made by Deborah Corliss and seconded by Deb Butterworth, to use Goodman and Company as auditors for PHSSA's Historic Tax Credits. The motion was tabled.

*PHSSA Student
Lottery*

Eleventh, upon motion duly made by Deb Butterworth and seconded by Deborah Corliss, it was unanimously

RESOLVED, to authorize Principal Boyd to conduct a midyear lottery.

Adjournment

Finally, motion made by Sharon Burton to adjourn the meeting at 9:00 pm.

Respectfully submitted,

Deb Butterworth, Acting Secretary

Accepted: _____
Sharon Burton, President