

Patrick Henry School for Science and Art
Audit/Budget Committee Meeting as a Whole
Agenda
July 5, 2011
7:00 pm – 7:45 PM
Woodland Heights Education Center

- I. Call to Order
- II. PHSSA Statement of Activities & Statement of Fund Balances – Deborah Corliss
Per Pupil Fund Proposed Budget for FY 2011 – 2012 – Deborah Corliss
- III. VEE Grant Report
- IV. Audit of Financials for July 2010 – June 2011 – Deborah Corliss
- V. Hiring of Accountant
- VI. Gift Cards – Kristen Larson
- VII. Adjournment

Patrick Henry School for Science and Art
Board of Directors Board Regular Meeting

Agenda

July 5, 2011

7:45 pm – 9:00 pm

Woodland Heights Education Center

- I. Call to Order
- II. Roll Call
- III. Adoption of Agenda
- IV. Public Comment
- V. Approval of the Minutes for June 7 and June 21, 2011
- VI. PTA Report – Joy Simpson
- VII. Committee Reports and Assignments
- VIII. **Items for Action**
 - **Resolution to consider establishing an ad-hoc committee to examine existing financial policies and procedures, recommend any additional financial controls, and develop a policy handbook regarding PHSSA 501c3 and Student Activity Fund Accounts.**
 - **Resolution to consider a policy in regards to the purchase of gift cards**

CLOSED SESSION

Convene closed session to consider the disposition of publicly held real property, where such discussion in an open meeting would adversely affect the bargaining position or negotiating strategy and discussion of the award of a public contract involving the expenditure of public funds, including interviews of bidders or offerors, and discussion of the terms of scope of such contract, where discussion in an open session would adversely affect the bargaining position or negotiating strategy of the public body and to consider personnel matters.

RECONVENE OPEN SESSION

Certification of Closed Session

- IX. Adjournment

Meeting Reminders:

- A. Visitors should sign-in and indicate whether they would like to speak during the Public Comment section. Next to his/her name, the subject to be addressed shall be written.
- B. Comments from guests are invited during the Public Comment period, but the Board asks that you refrain from interjecting during the business portion of the meeting.
- C. New items can be brought to the Board's attention during the New Business section of the agenda. We'll add suggested items to the next meeting and be prepared to discuss it then.
- D. Public Comment Section
 - We ask that each speaker limits his/her comments to five minutes.
 - Speakers will have an opportunity to participate and offer comments in the New Business portion of the agenda.
 - Speakers are not permitted to use vulgar language or sell items.