

**PATRICK HENRY SCHOOL OF SCIENCE AND ARTS
MINUTES OF THE MEETING
OF THE BOARD OF DIRECTORS
November 15, 2011**

The President welcomed all and convened the meeting of the Board of Directors for PHSSA on Tuesday, November 15, 2011 at 7:09 p.m. at the Woodland Heights Baptist Church in Richmond, VA.

Directors Present: Sharon Burton, President
Kristen Larson, Vice President
Clay Dishon, Secretary
Deb Butterworth, Past President
Cheryl Groce-Wright, Member
Deborah Corliss, Member

Directors Absent: Antione Green, Member
Pamela Boyd, Principal
Joy Simpson, PTA President

The secretary noted that a majority of directors were present and a quorum existed for the transaction of business.

*Adoption of
the Agenda*

First, a motion to amend the agenda to expedite a resolution to accept the proposal from Harris, Hardy, and Johnstone, P.C.; expedite a resolution to allow \$2,000 pending CSP approval to be spent on a storage container for the Patrick Henry School grounds; and to add the possibility of a Sports Backers 10K fundraiser to the discussion was made by Cheryl Groce-Wright, and seconded by Deb Butterworth, and approved unanimously. Upon motion duly made by Deb Butterworth to approved the agenda as amended, and seconded by Cheryl Groce-Wright, the agenda was adopted unanimously.

Public Comment There were no speakers at this time

Commendations Third, to recognize the outstanding service and dedication from Deb Butterworth and Antione Green, who both have completed their tenures of board service, Sharon Burton and Kristen Larson read statements of appreciation for the time and effort given by these members. Refreshments were served in celebration of these achievements.

*Approval of
Minutes*

Fourth, the approval of minutes from the October 4th and October 18th, 2011 meetings was tabled until the next meeting.

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*Principal's
Report*

Fifth, in the principal's absence, no report was given.

*PTA
Report*

Sixth, in Ms. Simpson's absence no report from the PTA was given.

Committee Reports

Seventh, on behalf of the Governance/Board Development Committee, Clay Dishon reported that seven complete applications for vacant board positions had been received and are currently being vetted. Interviews of prospective candidates have begun and are ongoing. Also, it was stated that an active search for a Treasurer had begun since Ms. Herndon's resignation, October 20, 2011.

Eighth, on behalf of the Facilities Committee, Kristen Larson reported that the new date for inspection/completion is December 12th. It was reported that the chair lift has been installed, HVAC system is being installed. An added expense that has arisen involves the necessity of re-installing data and telephone lines.

Ninth, on behalf of the School Planning Management Team (SPMT), Deb Butterworth reported that the SPMT requested that the board assume responsibility for fielding a committee to coordinate volunteer and meet with the SPMT to discuss autonomy of the school and solidify the vision. It was also reported that the interim principals presented a transition plan for PHSSA and concerns were expressed about the amount of professional development available, as well as laments over the fact that Hurricane Irene disrupted the schedule for curriculum planning. The next meeting for the SPMT was given as Monday, November 21st at 4:30 p.m.

Tenth, Cheryl Groce-Wright reported upon the fund raising potential with participation in fielding teams through Sports Backers to participate in the 2012 Ukrop's Monument Avenue 10k presented by Martin's which will be held on March 31, 2012.

Items for Action

Eleventh, upon motion duly made by Deb Butterworth and seconded by Kristen Larson, it was unanimously

RESOLVED, to expedite a resolution to accept the proposal from Harris, Hardy, and Johnstone, P.C. to provide audit and tax services for fiscal year 2011.

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Twelfth, upon motion duly made by Kristen Larson and seconded by Deb Butterworth, it was unanimously

RESOLVED, to accept the proposal from Harris, Hardy, and Johnstone, P.C. to provide audit and tax services for fiscal year 2011.

Thirteenth, upon motion duly made by Deb Butterworth and seconded by Cheryl Groce-Wright, it was unanimously

RESOLVED, to expedite a resolution to spend \$2,000 pending CSP approval for the purchase of a storage container for the Patrick Henry School grounds.

Fifteenth, upon motion duly made by Cheryl Groce-Wright and seconded by Deb Butterworth, it was unanimously

RESOLVED, to spend \$2,000 pending CSP approval for the purchase of a storage container for the Patrick Henry School grounds.

Sixteenth, upon motion duly made by Cheryl Groce-Wright and seconded by Deb Butterworth, it was unanimously

RESOLVED, to consider spending \$625 for start-up costs for participation through Sports Backers in the 2012 Ukrop's Monument Avenue 10k presented by Martin's, which will be held on March 31, 2012.

*Closed
Session*

Seventeenth, upon motion duly made by Cheryl Groce-Wright and seconded by Deb Butterworth, it was unanimously

RESOLVED, to enter into a closed session to consider the disposition of publicly held real property, where such discussion in an open meeting would adversely affect the bargaining position of negotiating strategy and discussion of the award of a public contract involving the expenditure of public funds, including interviews of bidders or offerors, and discussion of the terms of scope of such contract, where discussion in an open session would adversely affect the bargaining position or negotiating strategy of the public body and to consider personnel matters.

*End of
Closed
Session*

Eighteenth, a roll call vote was taken of members present and it was

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unanimous that the closed meeting was conducted in accordance with prescribed laws.

Ayes: Sharon Burton, Kristen Larson, Deb Butterworth, Deborah Corliss, Cheryl Groce-Wright, Clay Dishon

Nays: None

Absent During Vote: None

Absent During Meeting: Antione Green

Secretary

Nineteenth, upon motion duly made by Deborah Corliss and seconded by Deb Butterworth, it was unanimously

RESOLVED, to pursue and authorize the president to sign bridge loans with First Market Bank and Building Hope for approximately \$50,000 each.

Adjournment

Finally, there then being no further business to come before the meeting, it was, upon motion duly made by Clay Dishon and seconded by Kristen Larson, adjourned at 9:13 p.m.

Respectfully submitted,

Clay Dishon, Secretary

Accepted: _____
Sharon Burton, Presiden