



**Patrick Henry School  
of Science and Arts**  
*A Richmond Public Charter School*

**Student Application for  
Mid-Year Enrollment**

School Year  
**2011-2012**

Mid-Year Enrollment is open to any City of Richmond K- 1<sup>st</sup> grade child regardless of disability, race, creed, color, gender, national origin, religion, ancestry, or the need for exceptional education services.

Completed applications must be postmarked on or before **January 9, 2012.**

**Date:** \_\_\_\_\_

<b>Student Name</b>	<b>(Last)</b>	<b>(First)</b>	<b>(Middle)</b>
<b>Student Date of Birth (mm/dd/yyyy):</b>			
<b>Student Grade Level Spaces for Available</b>		K	1
<b>Present School</b>			
<b>Designated Zoned School</b>			
<b>Parent 1 / Guardian 1 Name:</b>			
<b>Address:</b>			
<b>Telephone:</b>			
	<b>(Home)</b>	<b>(Business)</b>	<b>(Mobile)</b>
<b>Email Address:</b>			
<b>Parent 1's / Guardian 1's Signature:</b>			
<b>Parent 2 / Guardian 2 Name:</b>			
<b>Address:</b>			
<b>Telephone:</b>			
	<b>(Home)</b>	<b>(Business)</b>	<b>(Mobile)</b>
<b>Email Address:</b>			
<b>Parent 2's / Guardian 2's Signature:</b>			
<b>Siblings also submitting applications for mid-year enrollment: 2011-2012</b>			
<b>Last Name</b>	<b>First Name</b>	<b>Grade (2011-2012)</b>	

The following documentation must be provided upon enrollment. Without all of these, your child cannot attend PHSSA:

- School/Guardian/Student Contract (agreeing to 6 hours volunteer time per quarter)
- Proof of Guardianship (if applicant is not the parent or custodial parent)
- Student's Birth Certificate
- Student's Social Security Card
- Proof of Student's Immunization
- Proof of Student's Physical Examination within the past year
- Verification of residency in the City of Richmond, Virginia
  - Lease/Rental Agreement
  - Utility Bill

Completed applications must be postmarked on or before **January 9, 2012** to:  
(PO Box 2459, Richmond, VA 23218)

**If the numbers of applications exceed the spaces available, a lottery will be conducted. Notification of enrollment will be mailed by January 17, 2012.**

Questions? Email us at [aeaster2@richmond.k12.va.us](mailto:aeaster2@richmond.k12.va.us) or [info@patrickhenrycharter.org](mailto:info@patrickhenrycharter.org) or call (804) 888-7061 or (804)-780-1627.

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**FOR PHSSA USE ONLY**

Date Rec'd	Received by	Application #	Copied	Receipt Sent/Date