

April \_\_, 2010

**PATRICK HENRY SCHOOL OF SCIENCES AND ARTS**

**FAMILY INVOLVEMENT CONTRACT**

The staff and parents/guardians at Patrick Henry School for the Sciences and Arts (“PHSSA”) have high expectations of themselves and the students at the school. We understand that, when a family and a school work together to support learning, students achieve more, develop more positive attitudes and have higher self-confidence. As a parent/guardian, I understand that I am my child’s greatest influence. Family involvement is a requirement for student admission and continued enrollment at PHSSA.

We plan to promote greater achievement for \_\_\_\_\_ at PHSSA for the academic year of \_\_\_\_\_ by working together as a team.

**AS THE ADMINISTRATOR OF PHSSA, I AGREE:**

- To direct energy toward greater student achievement.
- To develop creative educational opportunities.
- To guide, support and encourage faculty and staff in their instructional efforts.
- To involve parents in their child’s learning.
- To invite the entire administrative team and other resource personnel to help students achieve their academic goals.

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Pamela Boyd, Principal

**AS THE TEACHER, I AGREE:**

- To plan instruction appropriate for each child’s academic needs.
- To provide resources to enhance the learning process.
- To encourage each child to achieve his or her academic goals.
- To teach and encourage students to develop good character.
- To make every effort to maintain excellent personal attendance.
- To communicate regularly with parents/guardians and respond promptly to communications from parents/guardians.

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Signature of Teacher

**AS THE PARENT (S) /GUARDIAN (S), I (WE) AGREE:**

- To complete at least six (6) hours of volunteer service to PHSSA per quarter per family for a total of twenty-four (24) hours of family involvement per academic year.
- To report all family volunteer hours to the PHSSA Volunteer Coordinating Committee.
- To attend two (2) parent/teacher conferences per year.
- To read the Student Code of Conduct with my child and support the policies contained in the PHSSA Code of Conduct.
- To read with my child a minimum of twenty (20) minutes a day four (4) days a week.
- To be aware of my child's daily class work and homework and to encourage my child to complete all class assignments, reports and projects on time.
- To provide or arrange for transportation to and from PHSSA for my child.
- To make sure my child is on time for school and prepared for learning.
- To stay informed and up to date about events and issues at PHSSA by reading communications from the school.
- To report any illness or absence to PHSSA and keep my child home if he or she is ill.
- To work cooperatively with PHSSA at all times for the benefit of my child.

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Parent/Guardian Signature

**AS THE STUDENT, I AGREE:**

- To be responsible for my own learning.
- To complete all classroom assignments, projects and homework on time.
- To be courteous and respectful to adults, teachers and other students.
- To attend school every day unless I have an excused absence.
- To wear my uniform to school.
- To follow the school rules in the PHSSA Code of Conduct.

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Student Signature

**PATRICK HENRY SCHOOL OF SCIENCES AND ARTS  
VOLUNTEER RESOURCE FORM**

Recognizing the time constraints faced by some families, including those families with working parents and single parents/guardians, PHSSA shall offer multiple ways in which families can satisfy the family involvement requirement. Some of these opportunities shall be available during the day, some the evenings, and some on weekends. PHSSA has established a Volunteer Coordinating Committee to assist families in meeting their family involvement requirement. By completing this Volunteer Resource Form, the Volunteer Coordinating Committee will be able to assist you in meeting your family involvement requirement.

**CONTACT INFORMATION**

Parent or Guardian: \_\_\_\_\_

Student: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Email Address: \_\_\_\_\_

Best Way to Contact You: \_\_\_\_\_

I prefer to volunteer on: \_\_\_\_\_  
(day of week or no preference)

I prefer to volunteer in the: \_\_\_\_\_  
(morning, afternoon, evening or no preference)

**WAYS TO VOLUNTEER**

There are many fun ways to volunteer with PHSSA. Place a check next to any of the following that you may be interested in:

## **Join a Committee**

\_\_\_\_\_ **Parent Teacher Association** (attend monthly evening meetings, become an officer of the PTA, set the agenda and facilitate meetings, assist in organizing school-wide events).

\_\_\_\_\_ **Volunteer Coordinating Committee** (assist families in finding opportunities to meet their family involvement requirement, track family volunteer hours, send reminders to families that need to complete their hours).

\_\_\_\_\_ **Parent Fundraising Committee** (organize and coordinate several fundraising events).

## **Classroom Help**

\_\_\_\_\_ Volunteer in the classroom (as needed by your child's classroom teacher).

\_\_\_\_\_ Chaperone field trips and other events.

\_\_\_\_\_ Room Parent (be a parent contact for your child's class, make phone calls to parents about upcoming events, plan small parties for your child's class).

\_\_\_\_\_ Volunteer in the Art Room (as needed by the art teacher).

\_\_\_\_\_ Volunteer in the Library.

\_\_\_\_\_ Volunteer in the Science Lab.

## **Administrative Support**

\_\_\_\_\_ Front Desk Coverage (answer the door and phone, make photo-copies, other light administrative support).

\_\_\_\_\_ Parent Listserv (manage the school's electronic email list, add new parents, collect and disseminate information to parents using the school listserv).

## **Other Ways to Help**

\_\_\_\_\_ Help plan and assist with a specific school-wide event (e.g. end of the year family party).

\_\_\_\_\_ Call me! You never know what I might be able to do.

Students are our greatest assets, and families are our greatest resources. If you have any talents or special interests and would like to volunteer your services, please let us know what they are. Thank you!

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